

REPUBLIQUE DU CAMEROUN
Paix- Travail- Patrie

MINISTERE DE LA DECENTRALISATION
ET DU DEVELOPPEMENT LOCAL

SECRETARIAT GENERAL

PROJET GOUVERNANCE LOCALE ET
COMMUNAUTES RESILIENTES



REPUBLIC OF CAMEROON
Peace - Work - Fatherland

MINISTRY OF DECENTRALIZATION
AND LOCAL DEVELOPMENT

GENERAL SECRETARIAT

LOCAL GOVERNANCE AND RESILIENT
COMMUNITIES PROJECT

COUNTRY: Republic of Cameroon

PROJECT NAME: Local Governance and Resilient Communities Project (PROLOG)

CREDIT IDA: No. 72130-CM

MISSION TITLE: Recruitment of data collection agents for performance indicator evaluation among Regional and Local Authorities (RLA) beneficiaries of performance-based grants in the North-West Region.

CALL FOR EXPRESSION OF INTEREST
No. 059/ASMI/MINDDEVEL/PROLOG/UGP/SPM/CA-SPM/2026 OF 18 MARS 2026

FOR THE RECRUITMENT OF DATA COLLECTION AGENTS FOR PERFORMANCE INDICATOR EVALUATION AMONG REGIONAL AND LOCAL AUTHORITIES (RLA) BENEFICIARIES OF PERFORMANCE-BASED GRANTS IN THE NORTH-WEST REGION.

CONTEXT AND JUSTIFICATION

The Government of Cameroon is implementing the Local Governance and Resilient Communities Project (PROLOG), under the supervision of MINDDEVEL. This project includes a Performance-Based Grant (PBG) mechanism to encourage Regional and Local Authorities (RLA) to improve their management.

The evaluation of performance indicators has been entrusted to the National Institute of Statistics via a partnership agreement signed on 6 January 2026. The NIS plans to collect data from 187 local councils and 6 regional councils in the PROLOG target regions (Adamawa, East, Far North, North, North-West, and South-West) from March 2026 to ensure the objectivity of the evaluation of the 13 Performance Indicators (PI).

It is in this context that PROLOG is recruiting data collection agents to ensure proximity and rigorous data auditing in the North-West Region.

I. OBJECTIVE OF THE MISSION

The primary objective is to ensure the comprehensive collection, technical verification, and secure transmission of performance data from the assigned Regional and Local Authority (RLA) via the dedicated digital platform. Specific Objectives:

- ✓ Support the RLA in completing the evaluation form on the Kobo Collect platform.
- ✓ Ensure each response is supported by required documentation (Development Plans, budgets, minutes of meeting, etc.).
- ✓ Verify the accuracy and consistency of information entered before final submission.
- ✓ Provide methodological clarifications to local officials in case of difficulties interpreting the Performance Indicators.
- ✓ Identify "grey areas" and enable the RLA to take corrective action before collection closure to minimise future disputes.

II. EXPECTED RESULTS

The expected results are:

- The **RLA's complete electronic form** duly validated and transmitted on Kobo Collect.
- A **digital archive file** comprising all scanned supporting documents linked to the indicators.
- A **mission completion report** summarising the collection process, difficulties encountered by the RLA, and identified points of vigilance.

III. DELIVERABLES

At the end of the 7-day mission, the agent shall have produced:

- The **RLA's complete electronic form** duly validated and transmitted on Kobo Collect.
- A **digital archive file** comprising all scanned supporting documents linked to the indicators.
- A **mission completion report** summarising the collection process, difficulties encountered by the RLA, and identified points of vigilance

IV. DURATION OF THE MISSION

- **Training:** The agents retained will undergo an intensive **2-day** training on the Performance Indicator methodology and digital tools.
- **Field Collection:** The duration of the descent is set at **7 days** per RLA.
- **Supervision:** The agent will work under the direct supervision of an evaluator from the Regional Agency of the National Institute of Statistics (NIS).

V. PROFILE OF CANDIDATES REQUIRED

In accordance with the established selection criteria:

- ✓ **Nationality:** Cameroonian.
- ✓ **Age:** Between 21 and 40 years.
- ✓ **Education background:** Be a holder of at least a Baccalaureat / GCE-A Level certificate or equivalent
- ✓ **Technical Skills:** Proficiency in computer tools and use of digital tablets.
- ✓ **Strengths:** Prior experience in statistical surveys or audits is highly desirable.
- ✓ **Required personal qualities:** Medical fitness for fieldwork, rigour, integrity, and full availability during the mission period.

VI. SELECTION PROCESS

A good knowledge of the Cameroonian context is an asset.

The Candidates will be recruited in accordance with the provisions of the "Procurement Regulations for Borrowers on the Qualifications-Based Selection (QBS) method, September 2025 edition".

Additional information can be obtained at the address below during working hours 09:00 a.m. to 03:30 p.m. (local time).

Expressions of interest must be sent by email no later than **fourteen (14) days from the date of publication** of this notice in the Cameroon Tribune newspaper, i.e. 03 AVR 2026, at 03:30 p.m. (local time by email (PDF file)) and must include the following documents:

VII. COMPOSITION OF APPLICATION FILES

Application files must be submitted exclusively in electronic format (PDF) by email and must include three files as follows:

PDF File 1:

- A request addressed to the National Coordinator of PROLOG specifying three councils of choice;

PDF File 2:

- An updated CV with proof of required certificate and a copy of the national ID card;
- A medical fitness certificate.

NB: No physical files will be accepted at the PMU or RCUs. Only electronic files that comply with the above format will be evaluated.

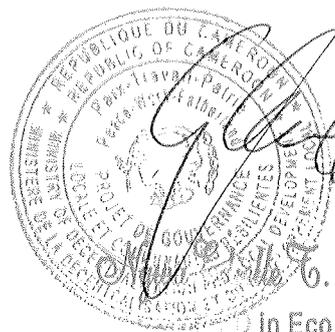
And bear the mention:

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